2018 MCA Online Student Prep

#1) CHECK TEST NAV

A. Go to Launchpad

B. Click on Pearson Test Nav

Correct   Wrong   Wrong
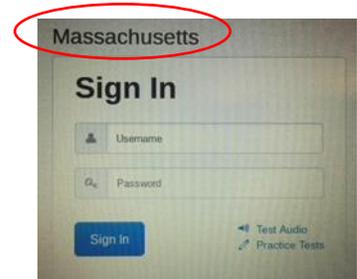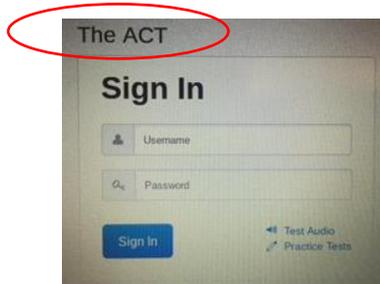
To fix this click on the profile picture in the upper right hand corner
Select "Choose a different customer"
Click on "Minnesota"
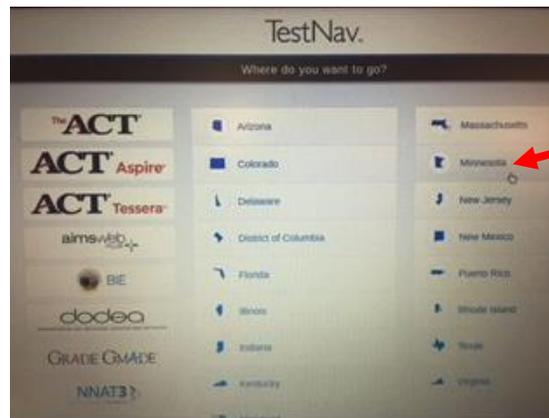
C. Once correct, click on the top right corner, then click on APP CHECK
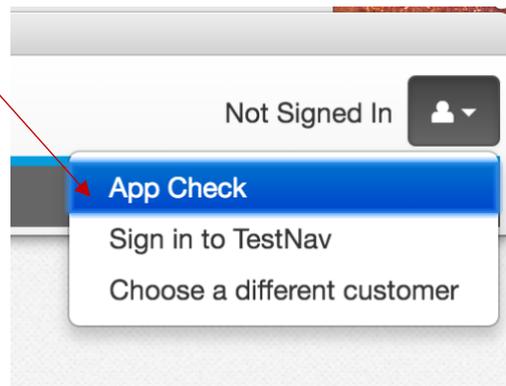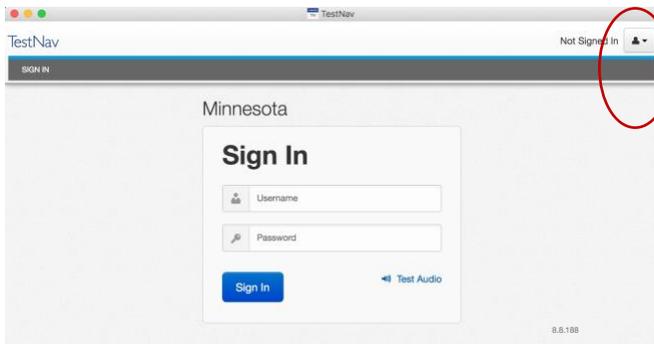
D. Click on Run App Check
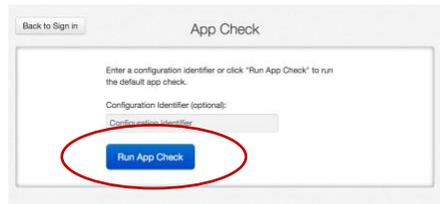
E. Once students get to this screen, please verify that there are 2 green notes as PASSED. If you do not see this, please bring your computer to the Tech help on 3rd floor to be reviewed by our IT dept.
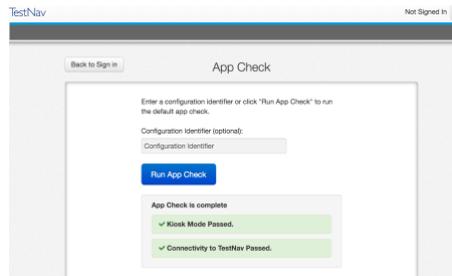
**If students have dictation turned 'ON', this will need to be turned off for both the App Check to be a complete and for testing. **

Check that Dictation is turned off

1. Go to system preferences ⚙ (click on the **Apple icon** at the top left corner of your screen and select system preferences)
2. Select **Keyboard**
3. Select Dictation at the top left menu
4. Click Dictation off
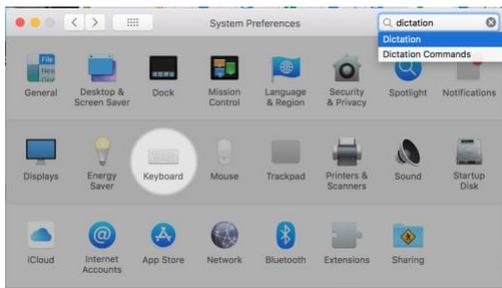
#2) MAKE SURE CHROME IS UP-TO-DATE:

A. Go to Launchpad

B. Click on Self-Service

C. Log-in to Self-Service

D. Go to Updates tab and then Update Google Chrome (if needed)
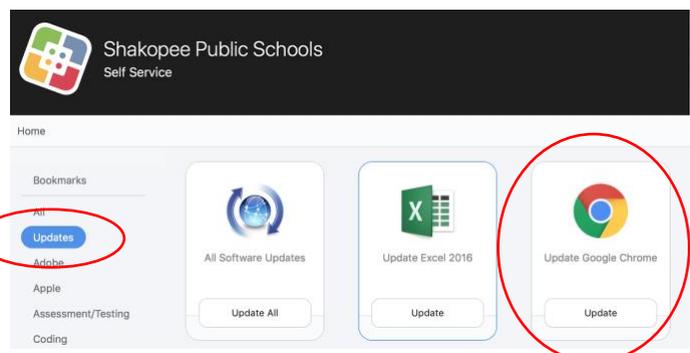
#3) COMPLETE NAVIGATION TUTORIAL: (click on link)

- **MCA Navigation Tutorial**

#4) COMPLETE TOOLS TUTORIAL: (click on link)

- **MCA Tools Tutorial**

#5) COMPLETE ITEM TYPES TUTORIAL: (click on link)

- **Item Types Tutorial**

#6) FAMILIARIZE STUDENTS WITH STAND-ALONE CALCULATOR

- **Online Graphing Calculator**
- **Directions on how to change from Radian to Degree**
  - **Mode**
  - **▼ to Radian**
  - **to Degree**
  - **Enter**
  - **Clear**
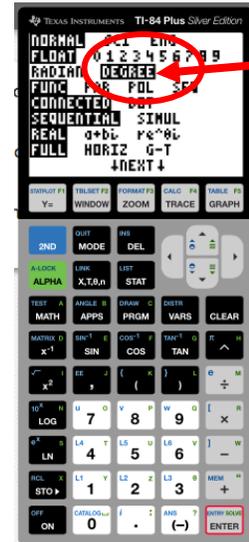
#7) ITEM SAMPLER TEST PRACTICE

- **G10 Reading MCA Item Sampler**
- **G11 Math MCS Item Sampler**

#8) RESTART YOUR COMPUTER PRIOR TO TUESDAY, APRIL 9th – MCA TEST DATE

#9) ENSURE YOU ARE ON EITHER SIERRA OR HIGH SIERRA:

**IF YOU NEED HELP IN GETTING THIS UPDATE, PLEASE SEE THE IT DEPARTMENT ON 3RD FLOOR.